

- ☐ **AGENDA: Presidents' Council**
- ☐ **AGENDA: Expanded Presidents' Council**
- ☒ **MINUTES: Presidents' Council**
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**Meeting date, time & location: May 22, 2012 ▪ 3-4:30 p.m. ▪ CC 126**

Topic:	Presenter	Category	Key Points - History - Next Steps - Minutes
Administrative Regulations: <b>Attachment #1</b> EB-AR: Health & Safety Program ECA-AR(1): Firearms, .... ECA-AR(2) Campus Safety ECD-AR: Motor Vehicles Code EDC/KGF-AR: Use of College Property	Lundy & Cochran	Category: <input type="checkbox"/> First Reading <input checked="" type="checkbox"/> Second Reading <input type="checkbox"/> Request for Approval <input type="checkbox"/> Information/Update <input type="checkbox"/> Discussion	<u>History:</u> 4/10/12: 1 <sup>st</sup> Reading; Presidents' Council 4/20/12: 1 <sup>st</sup> Reading; College Council 5/4/12: 2 <sup>nd</sup> Reading; College Council 5/22/12: 2 <sup>nd</sup> Reading; Presidents' Council <u>Next Steps:</u> 6/27/12: President's Report to the Board EB-AR: Health & Safety Program No further changes were suggested Approved to move forward and be presented to the board of education ECA-AR(1): Firearms, Destructive Devices and Other Dangerous Weapons on College Property No further changes were suggested Approved to move forward and be presented to the board of education ECA-AR(2) Campus Safety Suggested changes from Deans Section Prevention and Response to Crime, item #1, sentence one, delete the words, 'Public Safety' and replace with 'Campus Services' Sentence two – Delete the word 'check' and replace with 'return' Sentence two – delete the words 'in at the close of the College year' and replace with 'at the end of employment' Sentence three – delete the word 'given' and replace with the word 'issued' Sentence three – delete the words '[Vice President of Student Development and Services]' and replace with the words 'appropriate dean.'

<p>Administrative Regulations:  <b>Attachment #1</b>  EB-AR: Health &amp; Safety Program  ECA-AR(1): Firearms, ....  ECA-AR(2) Campus Safety  ECD-AR: Motor Vehicles Code  EDC/KGF-AR: Use of College Property</p>	<p>Lundy &amp; Cochran</p>	<p>Category:</p> <p><input type="checkbox"/> First Reading</p> <p><input checked="" type="checkbox"/> Second Reading</p> <p><input type="checkbox"/> Request for Approval</p> <p><input type="checkbox"/> Information/Update</p> <p><input type="checkbox"/> Discussion</p>	<p>Section Prevention and Response to Crime, item #4, delete the words ‘Staff members are encouraged to help students set up a “buddy system” with the words ‘Campus Safety will provide an escort for staff members or students who request one’ also delete the words ‘Instructors should include themselves in such planning’</p> <p>Section Prevention and Response to Crime, item #7, sentence 1, delete the word ‘Public’ with the word ‘Campus’</p> <p>Section Prevention and Response to Crime, item #8, delete the words ‘and nonoperating street lights to city offices’</p> <p>Suggestions from PC</p> <p>In the College Security Procedures and Practices section, paragraph two, sentence one, correct typo, ‘SCampusafety’ to ‘Campus Safety’</p> <p>In section Annual Security Campus Safety Report, item c, sentence one, delete the words ‘sexual assault’</p> <p>In the same sentence, delete the words, ‘which shall be’ and replace with ‘that are’</p> <p>In the Record Keeping section, paragraph one, change the word ‘Public’ to ‘Campus’ in the first sentence.</p> <p>In the Record Keeping section, paragraph two, sentence one , change the word ‘Public’ to ‘Campus’</p> <p><b>Discussion</b></p> <p>Adam asked about the current integrity of our campus key system. The replacement of keys for cards was part of the last bond. Currently rekeying is only completed when a serious security risk is present because of the high cost.</p> <p>ECD-AR: Motor Vehicles Code</p> <p>In item 2, sentence one, delete one of the two ‘for’s</p> <p>In item 5d, end the sentence after the word ‘towing’ and delete the follow words in the sentence as well as the red notation.</p> <p>In item 5i, delete the word ‘College’ and replace with the word ‘campus’</p> <p><b>Discussion</b></p> <p>Steve Beining questioned why we reference ‘Motor vehicle’, ‘Cycles only’, and ‘Other vehicle’ in the AR when these terms are not referenced in board policy. These references may be terms from the ORSs that Kurt added to item 6.</p>
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<p><b>Attachment #2</b></p> <p>KGB-AR: Removal/Exclusion of Person(s) from Campus</p>	<p>Lundy &amp; Cochran</p>	<p>Category:</p> <p><input checked="" type="checkbox"/> First Reading (2<sup>nd</sup>)</p> <p><input type="checkbox"/> Second Reading</p> <p><input type="checkbox"/> Request for Approval</p> <p><input type="checkbox"/> Information/Update</p> <p><input type="checkbox"/> Discussion</p>	<p><u>History:</u></p> <p>5/8/12: 1<sup>st</sup> Reading; Presidents' Council</p> <p>5/18/12: 1<sup>st</sup> Reading; College Council</p> <p>5/22/12: 2<sup>nd</sup> – 1<sup>st</sup> Reading; Presidents' Council</p> <p><u>Next Steps:</u></p> <p>6/1/12: 2<sup>nd</sup> Reading; College Council</p> <p>6/5/12: 2<sup>nd</sup> Reading; Presidents' Council</p> <p>6/20/12: President's Report to Board</p> <p><b>Discussion</b></p> <p>In the Students section, paragraph two, sentence one, add the word 'up' between the words 'time' and 'to'.</p> <p>Patricia will ask Peggy for guidance in clarifying how this applies to employees.</p>
<p><b>Attachment #3</b></p> <p>GBN-AR: Sexual Harassment</p> <p>GCBDA-AR: Family Medical Leaves</p>	<p>Edwards Edwards</p>	<p>Category:</p> <p><input type="checkbox"/> First Reading</p> <p><input checked="" type="checkbox"/> Second Reading</p> <p><input type="checkbox"/> Request for Approval</p> <p><input type="checkbox"/> Information/Update</p> <p><input type="checkbox"/> Discussion</p>	<p><u>History:</u></p> <p>2/21/12: 1st Reading; Expanded Presidents' Council</p> <p>4/20/12: 1st Reading; College Council</p> <p>5/4/12: 2nd Reading; College Council</p> <p>5/22/12: 2nd Reading; Presidents' Council</p> <p><u>Next Steps:</u></p> <p>6/20/12: President's Report to Board</p> <p>GBN-AR: Sexual Harassment</p> <p>GCBDA-AR: Family Medical Leaves</p> <p>No further changes were suggested</p> <p>Approved to move forward and be presented to the board</p>

## Committee Reports and Updates – 5 Minutes

### College Council / Bob Cochran:

The next College Council meeting is scheduled for June 1 and some of the discussion topics will include the 2nd Reading of the Administrative Regulations listed below:

- IIBGA-AR Electronic Communication Systems
- JFCH/JFCI-AR Alcohol & Drugs
- JO-AR Student Records
- KG-ARs Facilities & Gym use
- KGB-AR Removal of non-enrolled
- Achievement Compact
- Accreditation

College Council Agenda and Minutes: <http://www2.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings>

## Association Reports – 10 Minutes

### ASG / Sean Briare:

- Not present – no report

### Classified / Lizz Norrander:

- Elections are over. One write-in candidate is being contacted to establish his or her interest in the office.

### Part-Time Faculty / Jennifer Rueda:

- The newsletter has been posted on a blog to reduce the amount of time it takes to produce a printed copy. 43 people participated in the survey. Most like the new blog version of the newsletter but some would like a printed version too. No one has volunteered to produce the newsletter in a written format
- Voting opened today, and closes at 8 am on Monday, June 11, 2012 (finals week).
- Candidates are:
  - President: Jennifer Rueda (ESL Dept.)
  - VP: no candidate
  - Secretary: Leslie Ormandy (English Dept.)
  - Treasurer: Michael Berlingen (Automotive Dept.)
  - Board of Directors: Martin Kaplan (Science Dept.)

### Full-time Faculty / Adam Hall:

- The following staff are already on next year's Senate: President Steve Beining, Past-President Adam Hall, 2nd Year Senator James Bryant-Trerise, 2nd Year Senator Wes Locke, 2nd Year Senator Pat Wiggins.  
The remaining members of next year's Senate will be chosen via our election which closes Wednesday, May 23. (However, since everyone is running unopposed, the only way a candidate could not be elected is if a write-in candidate gets more votes.)  
Candidates: For President-Elect: Paul Wanner, For Treasurer: Kathy Christensen, For Secretary: Suzanne Munro, For Senator: John Phelps, For Senator: Tracy

<p>Nelson, For Senator: Lupe Martinez, For Senator: Terry Mackey,</p> <ul style="list-style-type: none"> <li>52% of the faculty participated in the shared governance survey this week</li> </ul>
<b>Exempt / Bob Cochran:</b>
<ul style="list-style-type: none"> <li>Elections are complete. Jim Martineau and Rick Sparks will join the rotation through the President and President Elect positions</li> </ul>
<b>Around the Table Updates – 5 Minutes</b>
<ul style="list-style-type: none"> <li>Steve Beining discussed the new year-long, student centered focus to this year's in-service activities. In response to staff input last year, this year's in-service activities will be offered throughout the year as well as during in-service week. This year's theme is Imagine Clackamas and the motto is, "Community is our middle name."</li> <li>Shelly Parini announced the selection of Greg Fitzgerald for the position of Executive Director of the Foundation pending board approval. Greg has over 20 years' experience as a consultant as well as experience dealing with urban/rural issues</li> </ul>
<b>President's Report – 5 Minutes</b>
<ul style="list-style-type: none"> <li>The next EPC meeting on May 29<sup>th</sup> will deal with college committees, strategic priorities, accreditation, and the achievement compact</li> </ul>
<p><b><u>Presidents' Council Attendance:</u></b> <input checked="" type="checkbox"/> Joanne Truesdell (President), <input checked="" type="checkbox"/> Adam Hall (FTF Pres), <input checked="" type="checkbox"/> Steve Beining (FTF Pres. Elect), <input checked="" type="checkbox"/> Jennifer Rueda (PTF Pres), <input checked="" type="checkbox"/> Lizz Norrander &amp; <input type="checkbox"/> Tamera Davis (Clsfd Pres), <input type="checkbox"/> Sean Briare (ASG Pres), <input checked="" type="checkbox"/> Bob Cochran (Chair of College Council), <input checked="" type="checkbox"/> Elizabeth Lundy (VP of Instruction and Student Services), <input checked="" type="checkbox"/> Shelly Parini (Dean of College Advancement), <input type="checkbox"/> Courtney Wilton (VP of College Services), <input checked="" type="checkbox"/> Marsha Edwards (Dean of HR), <input checked="" type="checkbox"/> Bob Cochran (Exempt Pres), <input checked="" type="checkbox"/> Janet Paulson (Public Information Officer), and <input type="checkbox"/> Debbie Jenkins. Guest and recorder: Patricia Scott.</p>
<p><b><u>Expanded Presidents' Council (EPC) Attendance:</u></b> In addition to PC members listed above EPC includes Associate Deans, Deans and Karen Martini: <input type="checkbox"/> Scott Giltz, <input type="checkbox"/> Cyndi Andrews, <input type="checkbox"/> Bill Briare, <input type="checkbox"/> Theresa Tuffli, <input type="checkbox"/> Karen Martini, <input type="checkbox"/> Phillip King, <input type="checkbox"/> Chris Robuck, <input type="checkbox"/> Kim Carey, <input type="checkbox"/> Steffen Moller, <input type="checkbox"/> Cynthia Risan, <input type="checkbox"/> Jim Martineau, and <input type="checkbox"/> Matthew Altman.</p>
Upcoming Meeting Dates – 2012: 5/29 (EPC), 6/5, 6/12, 6/19 (no meeting), 6/20 (BAG), 7/1-31 (no meetings), and 8/8 (EPC).
Budget Advisory Group Members: Executive Team, Deans, Associate Deans, Association Presidents, Steve Beining, Rosemary Teetor, Lynda Graf, Tamara Davis and Chris Robuck.
Number of handouts to bring: Presidents' Council = 20 copies; Expanded Presidents' Council = 35 copies